



Application for Employment

THE BLUE DOOR is an Equal Opportunity Employer and does not discriminate against qualified applicants on the basis of race, color, creed, religion, ancestry, age (40+), sex, marital status, national origin, disability, veteran status, or any other legally protected status.

Date _____

Name: _____
Last First Middle

Address: _____
Street City State Zip

Telephone Number _____ Email _____

For what position(s) are you applying?

Do you have friends or relatives who work (or have worked) at THE BLUE DOOR? If yes, state name and relationship.

Were you referred by a current employee of The Blue Door? If so, please list the employee's name below.

Where did you hear about this position? (List specific posting such as company website, craigslist, college board etc..)

Why are you applying to work at THE BLUE DOOR? _____

Are you at least 18 years old? Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed: _____

(Note: we comply with the Americans with Disabilities Act and will consider reasonable accommodation measures that may be necessary for eligible applicants / employees to perform essential functions)

Current Employment

Are you currently employed? If yes, please complete the following:

Yes No

Company Name _____

Employed Since (date) _____

Company Location _____

Company Phone Number _____

Your Supervisor's Name _____

Position held _____

Wage/Salary _____

May we contact your current employer?

Yes No

Past Employment

Please include at least 5 years' history, most recent first.

#1

Company Name _____

From: _____ to: _____
Dates Employed

Company Location _____

Company Phone Number _____

Your Supervisor's Name _____

Position held _____

Wage/Salary _____

Reason for Leaving _____

#2

Company Name _____

From: _____ to: _____
Dates Employed

Company Location _____

Company Phone Number _____

Your Supervisor's Name _____

Position held _____

Wage/Salary _____

Reason for Leaving _____

(additional past employment may be completed on the back page)

Education History, Training, and Experience

School Name

Location

Years completed

Degree or Diploma

High School _____

College _____

Other _____

References

Please list 2 individuals NOT related to or living with you who would be able to talk about how you would be as an employee.

Name _____

Occupation _____

Phone Number _____

City of Residence _____

How do you know each other? _____

Name _____

Occupation _____

Phone Number _____

City of Residence _____

How do you know each other? _____

Wage Expectation

What is your current wage expectation? \$ _____

Work Availability

THE BLUE DOOR is open almost every day of the year, including holidays. Once hired, your schedule availability and scheduling flexibility help make getting shifts more likely. Ask your manager for more information.

When are you available to start? _____ How many hours per week do you want to work? _____

What schedule restraints or other time commitments do you have? (Classes, Meetings, other job(s) you plan to keep even if hired at The Blue Door, etc.): _____

Please indicate your availability each day below: (For example: "10 a.m. on", "Open", "Unavailable", etc.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Please Read Carefully, Initial Each Paragraph and Sign Below

initials _____	I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.
initials _____	I hereby authorize The Blue Door to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.
initials _____	I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.
initials _____	I understand that all persons hired must submit valid proof of identity and employment eligibility as listed on US DOJ Form I9, page 2, within 3 days of being hired. Failure to submit valid and timely documentation will result in termination of employment.

I hereby attest that all statements I have made above are true and complete. I understand that any falsification or misrepresentation on this employment application is grounds for dismissal.

Applicant Signature

Date